

A G E N D A

Community Advisory Commission

January 5, 2005
Milpitas City Hall Committee Meeting Room
455 E. Calaveras Blvd.
7:00 p.m.

I. Roll Call: Joselito Abelardo, Philip Cook, Arsenio Iloreta, Chris Lee, Nestor Luna, Sudhir Mandal, Syed Mohsin, Marie Pham, and Craig Ranker
Alternates: Danny Fang, Jenifer Lind, and Michael Queenan

II. Seating of Alternates

III. Pledge of Allegiance

IV. Approval of Agenda

V. Approval of Minutes: December 2, 2004

VI. Announcements:

VII. Citizen's Forum

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Liaison Reports

A. City Council Report Councilmember Polanski

IX. New Business

A. Election of Officers.

According to the bylaws, new officers for the positions of Chair and Vice Chair are elected at the beginning of the year.

Recommendation: Nominate and vote for a new Chair and Vice Chair

B. Ethics Project Update

Training - The remaining Council training scheduled for November 17, 2004 was cancelled due to the election results yielding a new Council member. At the December 21, 2004 Council meeting, at which a January 11, 2004 date was suggested by staff to conduct the final Council training, the Council tabled discussion of this item until the January 18, 2004 meeting. This issue

was coupled with whether to hold another training for the 52 out of the city's 127 Commissioners that did not attend one of the ethics training sessions. Therefore, that decision was tabled also.

Evaluators Panel and Complaint Process - To date, the City Clerk has received six ethics complaints. Three were rejected and three have been heard. The panel determined violations occurred regarding two of the three complaints.

Lobbyist Registry Ordinance - The new ordinance was agendized for Council review on December 21, 2004, but the public hearing and action were postponed to the January 18th meeting. The Steering Committee reviewed the ordinance at their December 9, 2004 meeting. Since time did not allow CAC review between December 9th and 21st, the ordinance is attached.

Remaining deliverables - There are several deliverables remaining under Dr. Shanks' contract. The more significant ones are a guide/instructions for building a culture of recognition. This is related to the Commissioners' Recognition Event survey Commissioners filled out at their last meeting. In addition, a document providing tips on how to communicate ethics, a lobbyist manual, a final survey on the effectiveness of the ethics program thus far, forms for soliciting community partners as program advocates and a final report are yet to be prepared. A draft of the final survey went to the Council on December 21, 2004. The proposed circulation method is an insert in the *Milpitas Post* and via the city's website. However, the Council made a general comment, without specific direction, that there were aspects of the survey that needed changing and voted to table the item until the January 18th Council meeting. Because of this Council action, the final report will not come to the CAC in February for recommendation to the Council in late February as planned, since the final report cannot be completed by Dr. Shanks until the survey responses are received. The early January release date of the survey will need to be postponed until after the Council approves it. Therefore, Dr. Shanks' contract schedule and expiration will be delayed a month.

Recommendation: Recommend approval of the draft lobbyist registry ordinance and final survey.

C. Non-denominational invocations at City Council meetings.

The City Council, at its December 21, 2004, meeting considered having a non-denominational invocation at City Council meetings. The Council directed that the CAC add to its short-term work plan the potential of having a short non-denominational prayer prior to the start of City Council meetings and to solicit feedback from the community, look at policies in other cities, and report back to the Council.

Recommendation: Discuss this issue; modify the CAC's Work Plan to add the short-term item; appoint a subcommittee to study the issue; solicit feedback from the community; look at policies in other cities; and prepare a report to the City Council.

D. Subcommittee/Task Force Status Reports

- Neighborhood Preservation (Lee, Mohsin, Queenan, and Luna)
- 50th Year Anniversary (Mohsin, Mandal and Lind)
- Ethics (Abelardo, Lind, and Ranker)

- Tree Decorating Celebration (Pham, Cook, and Abelardo)

Recommendation: Discussion only, no action needed.

X. Adjournment to February 2, 2005

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